



STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF HEALTH CARE FINANCE AND ADMINISTRATION
BUREAU OF TENNCARE
310 Great Circle Road
NASHVILLE, TENNESSEE 37243

Bill Haslam
Governor

Larry B. Martin
Commissioner

MEMORANDUM

DATE: July 15, 2014

TO: Directors of Schools

RE: TENNderCare Connection

FROM: Vaughn Frigon, M.D., Chief Medical Officer, Bureau of TennCare *VF*

As you know, the Bureau of TennCare is committed to the coordination of school-based medically necessary services and has worked closely with the Department of Education (DOE) and the Managed Care Organizations (MCOs) to ensure coordination of care and the delivery of medically necessary services to TennCare-enrolled school-age children. Although the MCOs continue to be responsible for delivery of medically necessary covered services to TennCare-enrolled children and adolescents under the age of 21, they may not have the necessary Individualized Education Program (IEP) information on eligible children. Therefore, we are requesting your assistance. The process outlined in the attachment to this Memorandum defines the responsibilities of all parties. All TENNderCare Connection documents may be downloaded from the TENNderCare website. We are asking that local school systems do the following:

- Identify children enrolled in TennCare who have medically related services listed in their IEPs.
- Identify the children's designated MCOs. The **TENNderCare Connection Flyer** (attached) may be used to obtain this information.
- Provide the parent a copy of **TennCare Notice of Access to Child or Parent for Public Benefits or Insurance Information** when a school seeks to access a child's or parent's public benefits or insurance in order to pay for required special education and related services.
- Obtain the parent's signature on the **TennCare Parental Authorization for Release of Information for IEP** that allows the school to share the IEP with the appropriate MCO; and, in addition, allows the MCO to share the IEP with the child's Primary Care Provider (PCP) and provide feedback to the school concerning services included in the IEP.

Directors of Schools

July 15, 2014

Page 2

- Provide copies of the child's IEP and the **TennCare Parental Authorization for Release of Information for IEP** form to the MCO.
- The school may utilize the attached **MCO Cover Letter (Provision of Medically Related Services in a School Setting)** to send to the appropriate MCO. This letter assists the MCO in readily identifying the need to locate a provider.
 - If possible, include with the **MCO Cover Letter** supporting documentation such as the child's **Individual Health Plan (IHP)**.
 - Designate in the **MCO Cover Letter** specific services for which consideration is sought.
 - Provide in the **MCO Cover Letter** contact information to the MCO for the Special Education Director or other designated person at the school who is to receive MCO communications on behalf of each child.

We look forward to working with you and appreciate your cooperation.

cc: Vicki Peterson, EPSDT Outreach Manager
IEP Contacts